

Constitution and By-Laws of The American Association of Theatre Organ Enthusiasts

Preamble

ARTICLE I. The name of the Association shall be "THE AMERICAN ASSOCIATION OF THEATRE ORGAN ENTHUSIASTS."

ARTICLE II. The Association shall be a non-profit organization devoted entirely to furthering the ideals set forth in Article III.

ARTICLE III. The purposes for which this Association is formed are: To Preserve the Tradition of the Theatre Organ, to Further the Understanding of the Instrument and its Music, and to publish a periodical to be called "THE TIBIA."

ARTICLE IV. May it be expressly stated that the use of the name of the Association (A.T.O.E.); its publication, THE TIBIA, or its letterhead must be for the good of all the group and not for personal gain and that the Officers of the local chapters will be held responsible for any such use, in poor taste, of the good name of the A.T.O.E.

The following by-laws represent the results of efforts and desires of The American Association of Theatre Organ Enthusiasts in accomplishing these objectives:

SECTION I. MEMBERSHIP

ARTICLE I. The membership of the Association shall consist of individuals interested in furthering the purposes of the Association as stated in Article III of the Preamble.

ARTICLE II. An honorary member shall be chosen by the members at the annual meeting each year who will enjoy the privileges of membership without the payment of dues for the ensuing fiscal year, and who shall serve as an honorary member of the Executive Committee with power to vote for the ensuing fiscal year.

SECTION II. MEETINGS OF MEMBERS

ARTICLE I. The policies of A.T.O.E. shall be determined at an Annual Meeting of Members, to be held at a place to be designated by the Executive Committee on the first Saturday in February of each year.

ARTICLE II. A special meeting of members may be called by the President, with the approval of the Executive Committee, and shall be called by him at the request of 10 members.

ARTICLE III. At least four (4) members of the Executive Committee and one (1) of the Executive Officers shall constitute a quorum for a meeting of the Executive Committee. The members present at an annual or special meeting of members shall constitute a quorum.

SECTION III. ADMINISTRATION

ARTICLE I. The business and property of the Association shall be administered by the Executive Committee and the Executive Officers. Meetings of the Executive Committee shall be held at least once each year immediately after the annual meeting of members, and at any other time necessary to handle the affairs of the A.T.O.E. as determined by the Executive Officers.

ARTICLE II. The OFFICERS of this Association shall consist of the President, Vice-President, Secretary-Treasurer, Editor, and seven (7) Executive Committee members.

ARTICLE III. The President, Vice-President and Secretary-Treasurer shall be elected each year at the annual meeting of the members. Three (3) members of the Executive Committee shall be elected at the annual meeting of the members held on the odd-numbered years, and four (4) members of the Executive Committee shall be elected at the annual meeting of the members held on the even-numbered years. The Editor shall be elected by the Executive Committee at its annual meeting.

ARTICLE IV. Duties of the Executive Officers and the Executive Committee.

President: 1. Preside at all meetings of the A.T.O.E., or arrange for a presiding chairman in his absence or as the situation may dictate.

2. Act as Chairman for all meetings of the Executive Committee.

3. Call together meetings of the members and those meetings of a special nature on approval of the Executive Committee.

4. To act on matters of policy and business relating to the Association and the publication when approval from the Executive Committee is impossible or the delay in obtaining such approval would result in a hardship to the best interests of the Association or publication.

5. To appoint such committees and individuals as he deems necessary in aiding him in his efforts to carry out the business of the A.T.O.E.

Vice-President: 1. To assist the President.

2. To assume the duties of the President in his absence.

Secretary-Treasurer: 1. To take care of correspondence relative to the Association.

2. To assist other officers in preparation of reports.

3. To keep account of receipts and expenditures of both the Association and the publication.

4. To sign checks and otherwise dispense the monies of the Association in payment of debts accrued by the Association and publication.

5. To report on the finances of the Association at the meetings or at the request of the President or Executive Committee.

6. To prepare written reports annually for the benefit of the members.

7. To determine the status of a Chapter as stated in Part I. of Section IV.

Executive Committee: 1. Make decisions regarding the policy and business of the Association when a referendum to the members is not convenient. Such decisions must have the approval of the President.

Editor: 1. In general, to be responsible for the publication of the Association's periodical, THE TIBIA.

a. Obtain, edit, and prepare material for inclusion in THE TIBIA.

b. Work with the publisher in preparing the material for publication in THE TIBIA.

2. Appoint a staff to aid him in securing material for publication in THE TIBIA.

3. It shall be his right to ask for and receive reports from the Secretary-Treasurer and the various Chapters for use in THE TIBIA.

SECTION IV. CHAPTERS

Chapters may be organized by a group of at least ten (10) members subject to approval by the Executive Committee, and the provisions embodied in the following Articles:

ARTICLE I. That the request for a charter be submitted in writing and be signed by at least ten (10) members in good standing who will be members of the chapter, as determined by the Secretary-Treasurer, together with a list of the names of the members who will serve as Chairman, Vice-chairman, and Secretary.

ARTICLE II. That a copy of the minutes of each meeting be submitted to the Executive Committee on demand, together with a roster of those in attendance.

ARTICLE III. That the charter shall be issued for a period of one (1) year with automatic renewal so long as the membership in the chapter shall not be less than ten (10). The Executive Committee shall have the right to withdraw a charter if an investigation shall determine that continued existence of a Chapter's Charter is detrimental to the purposes of A.T.O.E., subject to review at the next annual meeting of members.

ARTICLE IV. Additional dues may be levied by a chapter for its own purposes after approval of the amount to be levied by the Executive Committee, subject, however, to a 2/3 majority vote of the chapter members approving the additional dues levy.

ARTICLE V. That each chapter be required to hold at least four (4) meetings each fiscal year.

SECTION V. DUES AND FINANCES

ARTICLE I. Each member shall pay to the Association's Secretary-Treasurer \$4.00 per year, which sum shall be due and payable on July 1st of each year.

ARTICLE II. The said annual dues of \$4.00 shall be the total of the member's obligation to the Association.

ARTICLE III. The membership and fiscal year of this Association shall be from the 1st day of July of each year to the 30th day of June of the following year.

SECTION VI. AMENDMENTS

ARTICLE I. These by-laws may be amended at any regular or special meeting of the Executive Committee and the Executive Officers by a majority vote.